RESEARCH AUTOMATORS

How to Add a New User

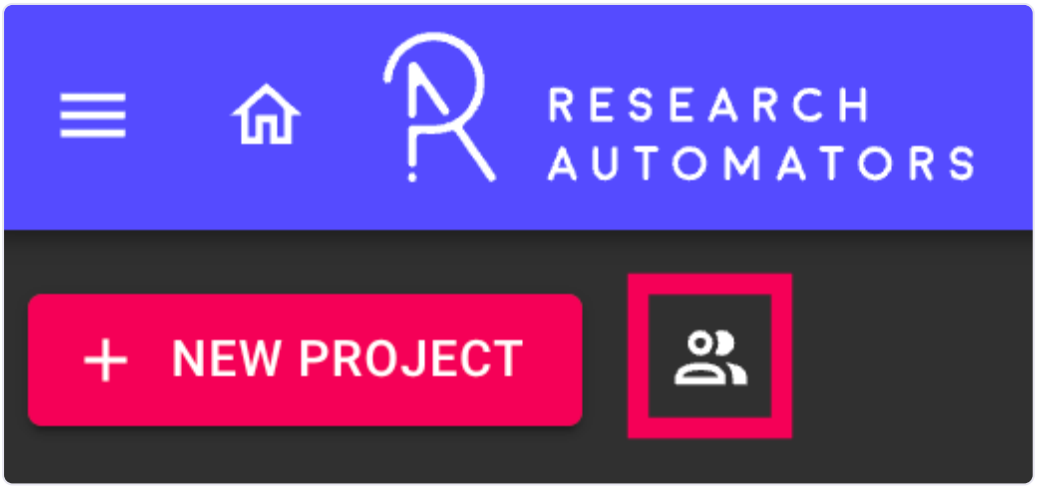
Survey Automator guide

How to Add a New User

GUIDE GETTING STARTED AND LOGIN

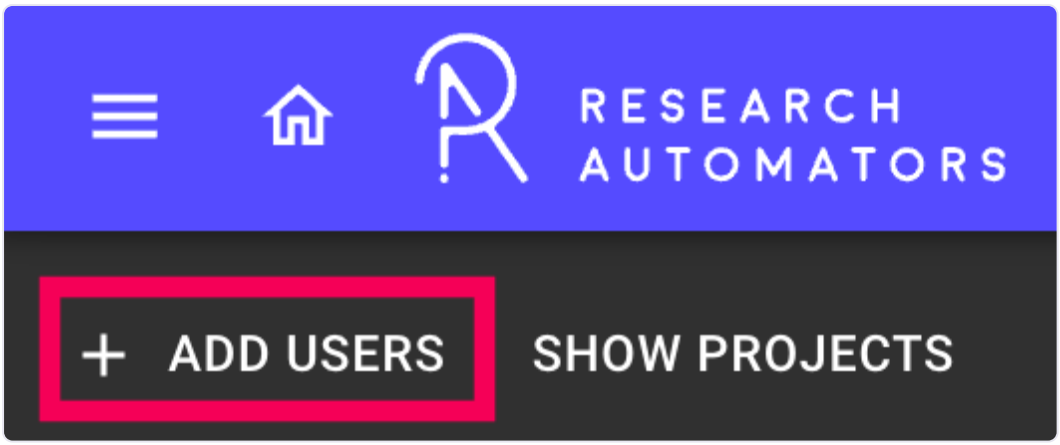
Step 1.

From the home view, click the **Show users** button located next to **+ New Project**.



Step 2.

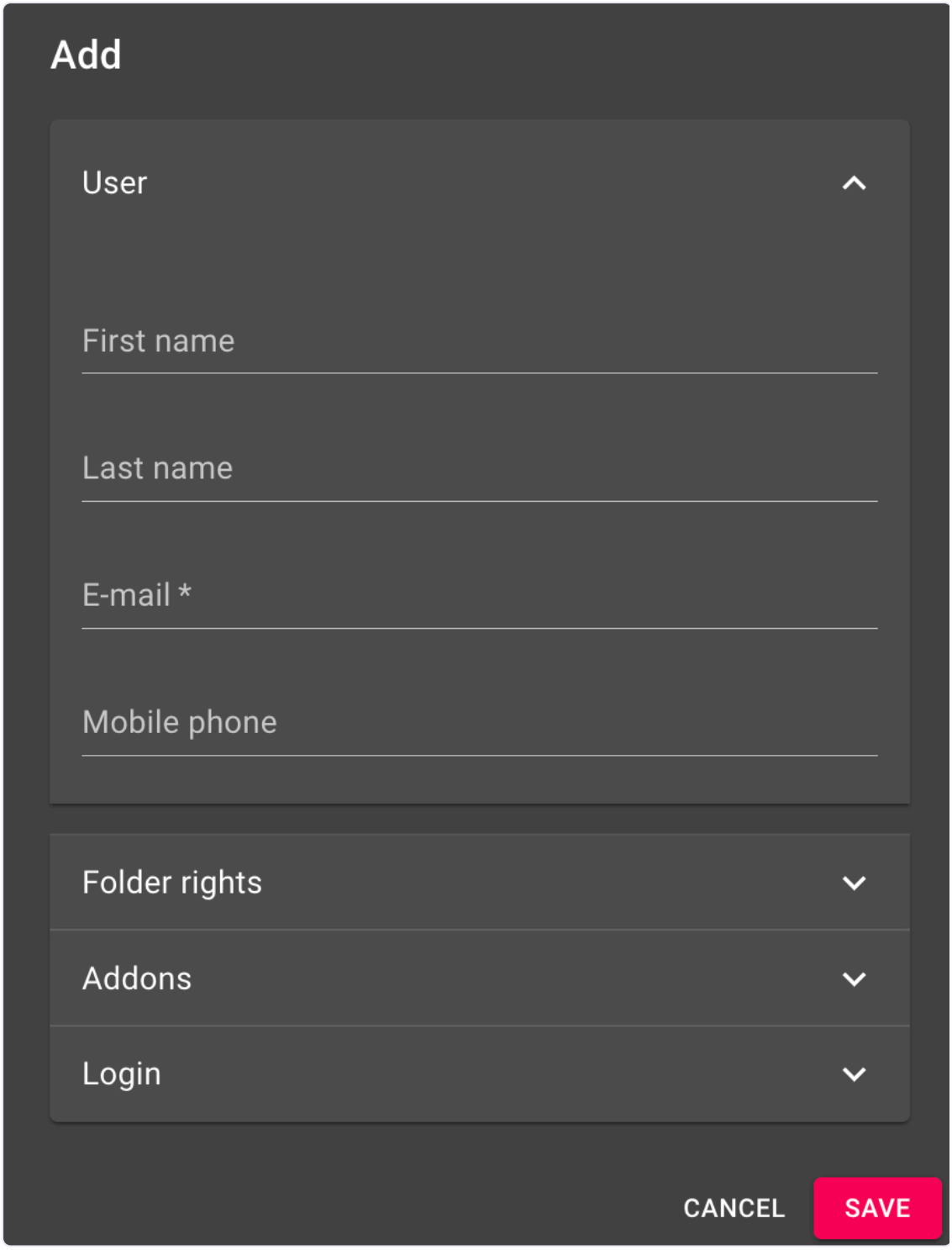
Click **+ Add User** → **Add User**. The Add window will open.



Step 3.

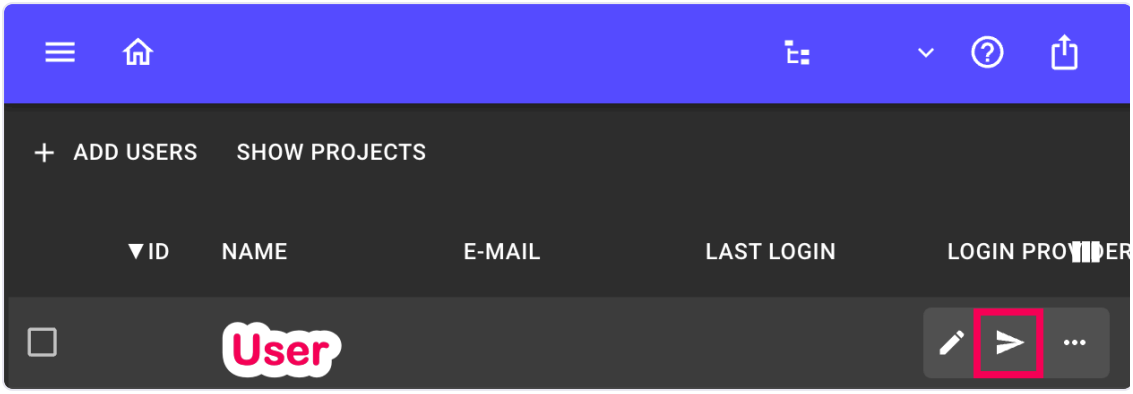
Fill in the user's details under the **User** section:

- First name
- Last name
- E-mail (required)
- Mobile phone



Step 4.
Click **Save**.

Step 5.
Send the invitation to the User by clicking the Send-icon. The invitation will arrive to the user's email inbox.



The latest version of this guide: https://www.researchautomators.com/guides/add-a-new-user/